Section 46.035 of the Texas Penal Code prohibits handgun licensees from carrying their handguns at government meetings such as this one. This prohibition applies to both concealed carry and open carry by handgun licensees. Handgun licensees are required by law to refrain from carrying their handguns at this meeting.

CALL TO ORDER - 8:30 am

REVIEW OF AGENDA

REVIEW OF THE MINUTES: April 20-21, 2017 Board Meeting Minutes

CONSENT AGENDA:

1.2.1. Update of Pending Litigation in the Matters of:
   Ex Parte Brian Zalesky, Cause No. D-1-EX-09-000516, 427th Judicial District Court, Travis County, Texas;
   Stanley Payne, Plaintiff, vs. Texas Board of Nurse Examiners a/k/a Texas Board of Nursing, Defendant, Cause No. D-1-GN-12-003072, in the 126th Judicial District Court, Travis County, Texas;
   Davina Danielle Moore vs. Texas Board of Nursing, D-1-GN-14-002109, In the 126th District Court, Travis County, Texas; and
   Amy Jeanette Banda vs. Texas Board of Nursing, Cause No. D-1-GN-15-005691; In the 98th Judicial District, Travis County, Texas.
   The Board reserves the right to convene in executive session, if necessary, pursuant to §551.071(1), Texas Government Code, to discuss pending or contemplated litigation in these matters.

2.1. Financial Statement – 3rd Quarter, Fiscal Year 2017 – MMajek/LPerez
3.1.1. Promoting Competency Report – LLaws
3.2.1. Status Report on New Nursing Education Programs and Currently Active and Potential Proposals – JHooper
3.2.2. Status Report on Programs with Sanctions – JHooper
3.2.3. Report on Communication Activities with Nursing Education Programs – SLee
3.2.4. Consideration of Reports of Survey Visits
   3.2.4.a. Bell Tech Career Institute in Houston, Texas – Vocational Nursing Education Program – BSkloss/SLee
   3.2.4.b. Cephas Center for Health Sciences in Dallas, Texas – Vocational Nursing Education Program – GVarnell
   3.2.4.c. Concorde Career Institute in Grand Prairie, Texas – Vocational Nursing Education Program – GVarnell
   3.2.4.d. Midland College in Midland, Texas – Associate Degree Nursing Education Program – BSkloss/VAyars
   3.2.4.e. University of Texas Rio Grande Valley in Edinburg, Texas – Baccalaureate Degree Nursing Education Program – BSkloss/VAyars
3.2.5. Consideration of Notification of Voluntary Closing of a Nursing Education Program – Sul Ross University in Alpine, Texas – Vocational Nursing Education Program - VAyars
4.1. Criminal Background Check Update – TDiggs
4.2. Complaint Status Report – TDiiggs
5.1.1. Eligibility and Disciplinary Committee – JWJohnston
6.1. Nurse Licensure Compact Update – KThomas
6.3. Adoption of Proposed Amendments to 22 Tex. Admin. Code §213.34, relating to Deferred Discipline – JAbel
7.1. Texas Peer Assistance Program for Nurses (TPAPN)
   7.1.1. TPAPN Quarterly Report
   7.1.2. Texas Peer Assistance Program for Nurses Third Party Referral Report – TDiggs
8.1. Agreed Orders
8.2. Agreed Orders - KSTAR Program
8.3. Deferred Agreed Orders
8.4. Reinstatement Agreed Orders
8.5. Eligibility Agreed Orders
8.7. Default ALJ Proposals for Decision
   8.7.1. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#233576, Issued to SUZANNE ATKINSON, SOAH Docket No. 507-17-1178- JAbel
   8.7.2. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#740952, Issued to BROOKE BARRY, SOAH Docket No. 507-17-2773- JAbel
8.7.3. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#200668, Issued to APRIL MISHANE COSLETT, SOAH Docket No. 507-17-2659 - JAbel

8.7.4. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#178976, Issued to SHERRY ANN HARDEO, SOAH Docket No. 507-17-0973 - JAbel

8.7.5. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#227059, Issued to LAKRESHIA DESHUN HARMON, SOAH Docket No. 507-17-3015 - JAbel

8.7.6. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#90358, Issued to TONA SUE JACKSON, SOAH Docket No. 507-17-0821 - JAbel

8.7.7. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#633959, Issued to CHANTEL LASHURN JILES, SOAH Docket No. 507-17-1774 - JAbel

8.7.8. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#681062, Issued to MARY NABILA MUMA, SOAH Docket No. 507-17-3197 - JAbel

8.7.9. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#126862, Issued to ROBERT JOSEPH PALMA, SOAH Docket No. 507-17-0820 - JAbel

8.7.10. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#819758, Issued to JESUS MARTIN SANCHEZ, SOAH Docket No. 507-17-2772 - JAbel

8.7.11. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#809957, Issued to DAKELIA SHANTA SIMPSON, SOAH Docket No. 507-17-0936 - JAbel

1. ADMINISTRATION

*1.1. Executive Director’s Report - KThomas

1.2. Legal - JWJohnston

C *1.2.1. Update of Pending Litigation in the Matters of:
Ex Parte Brian Zalesky, Cause No. D-1-EX-09-000516, 427th Judicial District Court, Travis County, Texas;
Stanley Payne, Plaintiff, vs. Texas Board of Nurse Examiners a/k/a Texas Board of Nursing, Defendant, Cause No. D-1-GN-12-003072, in the 126th Judicial District Court, Travis County, Texas;
Davina Danielle Moore vs. Texas Board of Nursing, D-1-GN-14-002109, In the 126th District Court, Travis County, Texas; and
Amy Jeanette Banda vs. Texas Board of Nursing, Cause No. D-1-GN-15-005691; In the 98th Judicial District, Travis County, Texas.
The Board Reserves the Right to Convene in Executive Session, if Necessary, Pursuant to §551.071(1), Texas Government Code, to Discuss Pending or Contemplated Litigation in these Matters.

*1.3. Legislative Update – KThomas/BHolter

2. OPERATIONS

C *2.1. Financial Statement – 3rd Quarter, Fiscal Year 2017 - MMajek/LPerez

3. NURSING

3.1. Practice

C *3.1.1. Promoting Competency Report – LLaws

*3.1.2. Report on Implementation of the Knowledge Skills Training Assessment and Research (KSTAR) Pilot - KBenton/SCaddell

3.2. Education

C *3.2.1. Status Report on New Nursing Education Programs and Currently Active and Potential Proposals - JHooper
3.2.2. Status Report on Programs with Sanctions - JHooper

3.2.3. Report on Communication Activities with Nursing Education Programs - SLee

3.2.4. Consideration of Reports of Survey Visits

*3.2.4.a. Bell Tech Career Institute in Houston, Texas – Vocational Nursing Education Program – BSkloss/SLee

*3.2.4.b. Cephas Center for Health Sciences in Dallas, Texas – Vocational Nursing Education Program – GVarnell

*3.2.4.c. Concorde Career Institute in Grand Prairie, Texas – Vocational Nursing Education Program – GVarnell

*3.2.4.d. Midland College in Midland, Texas – Associate Degree Nursing Education Program – BSkloss/VAyars

*3.2.4.e. University of Texas Rio Grande Valley in Edinburg, Texas – Baccalaureate Degree Nursing Education Program – BSkloss/VAyars

3.2.5. Consideration of Notification of Voluntary Closing of a Nursing Education Program – Sul Ross University in Alpine, Texas – Vocational Nursing Education Program - VAyars

*3.2.6. Report of Status of Teach-Out Agreement for Career Point College Students by National American University and Consideration of Report of Survey Visit to San Antonio, Texas and Austin, Texas Associate Degree and Vocational Nursing Education Programs - SLee/VAyars

3.2.7. Consideration of Proposal to Establish a New Nursing Education Program

*3.2.7.a. Texas State Technical College Harlingen in Harlingen, Texas – Associate Degree Nursing Education Program – JHooper/SLee

*3.2.7.b. Houston Baptist University in Houston, Texas – Master’s Degree in Nursing with Tracks in Pediatric Nurse Practitioner in Primary Care and in Family Nursing Practitioner – JHooper/GVarnell/JZych

*3.2.8. Consideration of the Proposal to Establish a New Military Track Baptist Health System School of Health Professions in San Antonio, Texas Vocational Nursing Education Program – VAyars/JHooper/KBenton

4. ENFORCEMENT

C 4.1. Criminal Background Check Update – TDiggs

C 4.2. Complaint Status Report – TDiggs

5. COMMITTEE REPORTS

5.1. Board Committees

C 5.1.1. Eligibility and Disciplinary Committee - JWJohnston

C 5.1.2. Quarterly Statistical Report – 3RD Quarter, Fiscal Year 2017 - MMajek/KThomas

5.1.3. Development and Evaluation - PClapp/DJackson

5.2. Advisory Committees/Task Forces

5.2.1. Advanced Practice Nursing Advisory Committee - KShipp/JZych/NBuckingham

5.2.2. Nursing Practice Advisory Committee - KLHorn/DFlores/DBenbow

5.2.2.a. Consideration of Appointment of New Nursing Practice Advisory Committee Members – KSinay/DBenbow

5.2.3. Advisory Committee on Education - NAImasy/APEdwards/DJackson/KBenton/VAyars

5.2.3.a. Consideration of Request for Charge to the Advisory Committee on Education KBenton/VAyars

5.2.4. Advisory Committee on Licensure, Eligibility and Discipline - PClapp/JWJohnston/JAbel
5.2.5. Task Force to Study Implications of Growth of Texas Nursing Education Programs - AP Edwards/ L Disque/K Benton

5.3. **Collaboration with Outside Agencies/Stakeholders**

5.3.1. Statewide Health Coordinating Council Texas Center for Nursing Workforce Studies Advisory Committee - K Thomas

5.3.2. Updates Related to the Texas Higher Education Coordinating Board, the Texas Workforce Commission, and the Texas Education Agency – KBenton/J Hooper

5.3.3. National Council of State Boards of Nursing - Taxonomy of Error Root Cause Analysis of Practice Responsibility (TERCAP) - SCaddell

5.3.3.a. Texas – Taxonomy of Error Root Cause Analysis of Practice Responsibility (TERCAP) Update – DBenbow/MTietze/MBThomas/KBenton

5.3.4. Texas Team Report - Robert Wood Johnson Initiative - S Lee

5.3.5. National Council of State Boards of Nursing

*5.3.5.a. Report on Annual NCSBN Delegate Assembly, to be held August 16-18, 2017, in Chicago, IL - K Shipp

5.3.6. Texas Health and Human Services Commission Individuals with Intellectual and Developmental Disabilities Stakeholder Workgroup on Nursing Scope of Practice- NAlmasy/KBenton/SCropley

5.3.7. Texas Health and Human Services Commission e-Health Advisory Committee - SCropley

**OPEN FORUM:** Thursday, 1:30 p.m. - 2:00 p.m.

6. **OLD BUSINESS**

C *6.1. Nurse Licensure Compact Update - K Thomas


C *6.3. Adoption of Proposed Amendments to 22 Tex. Admin. Code §213.34, relating to Deferred Discipline–J Abel

7. **NEW BUSINESS**

7.1. Texas Peer Assistance Program for Nurses (TPAPN)

C **7.1.1. Texas Peer Assistance Program for Nurses Quarterly Report–CZolnierek

C *7.1.2. Texas Peer Assistance Program for Nurses Third Party Referral Report - T Diggs

7.1.3. Texas Peer Assistance Program for Nurses Advisory Committee - DBenbow

*7.2. Consideration of Additional Proposed Board Approved Certifications- SCropley

*7.3. Consideration of Internal Audit Report #2017-2, Ethics Evaluation - J Stepp / MMajek / DBell / K Thomas

8. PROPOSED BOARD ORDERS

C *8.1. Agreed Orders

<table>
<thead>
<tr>
<th>Name</th>
<th>Certificate Details</th>
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<tbody>
<tr>
<td>Akers, Christopher Matthew</td>
<td>RN# 883460</td>
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<td>Akins, Quannie Laverne</td>
<td>LVN# 157127</td>
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<td>Aririele, Maureen Ifeoma</td>
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<td>Bouldin, Katresea Lafondra</td>
<td>RN# 806101</td>
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<td>Burks, Tonya Rachelle</td>
<td>RN# 786795 / LVN# 187018 (DBell)</td>
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<td>Campos, Delia</td>
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<td>Cohn, Betty Opal</td>
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<td>Collins, Allyn Christine</td>
<td>APRN# AP112446 / RN# 438946</td>
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<td>Estrada, Julio</td>
<td>LVN# 219492 / RN Exam Petitioner</td>
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<td>Everett, Patrick James</td>
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<td>Felder, Donald</td>
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<td>Felder, Makinzie Marie</td>
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<td>Fry, Farrah Elizabeth</td>
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<td>Garcia, Chelsea Lynn</td>
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<td>Green, Rachel Morgan</td>
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<td>Honeyseett, Bruce Lee</td>
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<td>Johnson, Christy Leigh</td>
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<td>Nielsenii, Larry Von</td>
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<td>Pesina, Holley Michelle</td>
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<td>Rodriguez, Carmen V.</td>
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<td>Seltzer, Jacqueyln Denise</td>
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<td>Sosa, Charlotte Rachelle</td>
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<td>Spiller, Latoya Vashon</td>
<td>RN# 769928 / LVN# 203299</td>
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<td>Thornton, Tanya</td>
<td>LVN# 325456</td>
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<td>Tubbleville, Vicky Lyn</td>
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<td>Vazquez, Jamie C.</td>
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<td>Williamson, Dorothy Marie</td>
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<td>Willis, Beverly Markeata</td>
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<tr>
<td>Wyllie, Cynthia Theresa</td>
<td>APRN# AP106683 / RX Auth# 4830 / RN# 442292</td>
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C *8.2. Agreed Order-KSTAR Program

Chiuri, Grace  
RN# 883144 / LVN# 317310

C *8.3. Deferred Agreed Order

Benepe, Virginia Lynn  
RN# 537063
C 8.4. Reinstatement Agreed Orders
Austin, Kathy D.  APRN# AP115505
Brown, Angela Yvette  LVN# 315235
Cortes, Lisa Fay  LVN# 138346
Davenport, Jeremy Charles  RN# 774414/ LVN# 162682
Gary, Michelle Merritt  LVN# 192179
Johnson (Brandon), Anita Marie  LVN# 193717
Lester, John Brian  RN# 809018
Mahaffey, Nicole Rae  LVN# 305425
Pace, Diane Michelle  RN# 187146
Pittman (Obannon), Angela Sue  LVN# 195007
Poyner, Amanda Gay  RN# 666296
Smith Jr., Donnie Wayne  LVN# 221547

C 8.5. Eligibility Agreed Orders
Amare, Issam  RN Exam Petitioner
Carter, Victor Lee  RN Exam Petitioner
Clemens (Clark), Julie Anne  LVN Exam Petitioner
Dillon, Brandy Lea  RN Exam Petitioner
Duren, Tomi Lynn  RN Endorsement Petitioner
Johnpier, Cynthia F.  RN Endorsement Petitioner
Mims, Miesha Anika  RN Endorsement Petitioner
Salazar (Christian), Allyssa Raeann  RN Exam Petitioner
Williams, Natalie Michelle  LVN Exam Petitioner

8.6. ALJ Proposals for Decision
8.6.1. Consideration of Proposal For Decision, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate AP#123599 and RN#753758, Issued to JUSTINA UKAMAKA EWOH, SOAH Docket No. 507-16-2069- JAbel
8.6.1.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate AP#123599 and RN#753758, Issued to JUSTINA UKAMAKA EWOH, SOAH Docket No. 507-16-2069

8.6.2.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#706387, Issued to TAMMY JEANETTE MARCOM, SOAH Docket No. 507-15-0748

8.6.3.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate LVN#229475, Issued to MOLLY DAWN MEADOWS, SOAH Docket No. 507-17-2004

8.6.4. Consideration of Proposal For Decision, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#781113, Issued to JASMIN O’NEAL, SOAH Docket No. 507-16-1568- JAbel
8.6.4.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#781113, Issued to JASMIN O’NEAL, SOAH Docket No. 507-16-1568

8.7. Default ALJ Proposals for Decision
8.7.1. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#233576, Issued to SUZANNE ATKINSON, SOAH Docket No. 507-17-1178- JAbel
8.7.1.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#233576, Issued to SUZANNE ATKINSON, SOAH Docket No. 507-17-1178

C 8.7.2. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#740952, Issued to BROOKE BARRY, SOAH Docket No. 507-17-2773- JAbel

8.7.2.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#740952, Issued to BROOKE BARRY, SOAH Docket No. 507-17-2773-

C 8.7.3. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#200068, Issued to APRIL MISHANE COSLETT, SOAH Docket No. 507-17-2659-JAbel

8.7.3.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate LVN#200068, Issued to APRIL MISHANE COSLETT, SOAH Docket No. 507-17-2659

C 8.7.4. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#178976, Issued to SHERRY ANN HARDEO, SOAH Docket No. 507-17-0973- JAbel

8.7.4.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate LVN#178976, Issued to SHERRY ANN HARDEO, SOAH Docket No. 507-17-0973

C 8.7.5. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#227059, Issued to LAKRESHIA DESHUN HARMON, SOAH Docket No. 507-17-3015- JAbel

8.7.5.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate LVN#227059, Issued to LAKRESHIA DESHUN HARMON, SOAH Docket No. 507-17-3015

C 8.7.6. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#90358, Issued to TONA SUE JACKSON, SOAH Docket No. 507-17-0821- JAbel

8.7.6.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate LVN#90358, Issued to TONA SUE JACKSON, SOAH Docket No. 507-17-0821

C 8.7.7. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#633959, Issued to CHANTEL LASHURN JILES, SOAH Docket No. 507-17-1774- JAbel

8.7.7.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#633959, Issued to CHANTEL LASHURN JILES, SOAH Docket No. 507-17-1774

C 8.7.8. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#681062, Issued to MARY NABILA MUMA, SOAH Docket No. 507-17-3197- JAbel

8.7.8.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#681062, Issued to MARY NABILA MUMA, SOAH Docket No. 507-17-3197

C 8.7.9. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate LVN#126862, Issued to ROBERT JOSEPH PALMA, SOAH Docket No. 507-17-0820- JAbel

8.7.9.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate LVN#126862, Issued to ROBERT JOSEPH PALMA, SOAH Docket No. 507-17-0820
8.7.10. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#819758, Issued to JESUS MARTIN SANCHEZ, SOAH Docket No. 507-17-2772

8.7.10.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#819758, Issued to JESUS MARTIN SANCHEZ, SOAH Docket No. 507-17-2772

8.7.11. Consideration of Order of Dismissal and Remand, Recommendations, proposed settlement agreements, if any, and Board action: In the Matter of Permanent Certificate RN#809957, Issued to DAKELIA SHANTA SIMPSON, SOAH Docket No. 507-17-0936

8.7.11.a. Executive Session pursuant to 551.071(1), Texas Government Code, to discuss pending or contemplated litigation: In the Matter of Permanent Certificate RN#809957, Issued to DAKELIA SHANTA SIMPSON, SOAH Docket No. 507-17-0936

9. MISCELLANEOUS

9.1. Board Items of Interest for Future Board Meetings

9.2. Board Development: Video on the Regulatory Aspects of Prescription Drug Abuse, as presented by Colleen LaBelle, MSN, RN-BC, CARN, Program Director, STATE O BAT, Nurse Manager, BMC OBAT, at the National Council of State Boards of Nursing August, 2016 Annual Meeting

9.3. Review of the Board Quarterly Meeting Evaluation – KShipp

9.4. Consideration of Proposed Date and Topics for October, 2017 Board Retreat - KShipp/KThomas

9.5. Board Meeting, Eligibility and Disciplinary Committee Meeting and Informal Conference Dates for 2018

9.6. Executive Session Pursuant to Tex. Gov’t Code Ann. §551.074 (Texas Open Meetings Act) Regarding Personnel Matters: Annual Performance Evaluation of Katherine A. Thomas, MN, RN, FAAN, Executive Director - Convene in Open Session to consider recommendations and take action - KShipp/PClapp